

ORDINANCE 11

CENTRAL ACADEMIC BODIES

UNIVERSITY OF LONDON INSTITUTE IN PARIS

Objects

15. The principal object of the University of London Institute in Paris (hereinafter referred to as the Institute) is to provide a university-level centre in Paris for the study of the language, literature, culture and society of France.

Consortium Arrangements

16. The Institute will be developed in partnership with Queen Mary and Royal Holloway under the terms of a memorandum of understanding between the University, Queen Mary and Royal Holloway.
17. The academic affairs of the Institute will be subject to the arrangements made by one or both of the Colleges under the terms of the Memorandum of Understanding. This will include provisions for the Colleges to be responsible for the validation, regulation, examination, quality assurance and quality control of undergraduate, taught postgraduate, research degrees and other awards of the University of London; for ensuring that students have access to appropriate support structures; and for ensuring that staff have access to appropriate training and development.

The Board

18. The Terms of Reference for the Board shall be:
 - 18.1 To consider, approve and keep under review a strategic plan for the Institute which supports the objectives of the University's strategic plan and to forward the plan to the Collegiate Council for its approval.
 - 18.2 To approve an annual operating statement with targets.
 - 18.3 To monitor the performance of the Institute against its planned strategic and operational targets, reporting at least once per year on these matters to the Collegiate Council.
 - 18.4 To keep under review the operation of the consortial arrangements with Royal Holloway and Queen Mary reporting at least once per year to the Collegiate Council.
 - 18.5 To consider and approve the annual budget for the Institute and to recommend it to the Collegiate Council.
 - 18.6 To consider the financial performance against approved budgets and to report to the Collegiate Council.

- 18.7 To assess financial and non-financial risks arising from the operation of the Institute and to contribute in this respect to the University's risk controls and mitigation.
- 18.8 To approve an annual report from the Institute.
- 18.9 To receive and approve the annual accounts from the Institute Students' Union for onward transmission to the Board of Trustees.
- 18.10 To establish committees or working groups to assist the Board to undertake its functions and to approve their terms of reference, constitution and membership. The Board will not delegate any of its responsibilities to these committees or working groups without the prior approval of the Collegiate Council.
- 18.11 To review annually the effectiveness of any committees or working groups established by the Board.
- 18.12 To review annually the effectiveness of the Board and to make a report to the Collegiate Council.
19. The Constitution of the Board shall be:
- Vice-Chancellor (**Chair**) (*Ex officio*)
- Dean of the Institute (*Ex officio*)
- One member of the Collegiate Council
- One independent member of the Board of Trustees appointed by the Board of Trustees
- One person appointed by Queen Mary, University of London
- One person appointed by Royal Holloway, University of London
- Appointed by the Collegiate Council on the nomination of the Vice-Chancellor in consultation with the Dean*
- Two members from academic institutions in the UK
- One student registered with the University and studying at the Institute
20. The quorum for the Board will be four members including not less than one *ex officio* member.

1 August 2008